



WELCOME

Team Manager's Meeting
2023/2024

Team Manager/Treasurer Handbook

<http://www.sportingnebraskafc.com/team-manager-resources>



Coaches Handbook 2023/2024

[http://docs.wixstatic.com/ugd/
6042a8_a4b96416d2804d5da0a8d10ba697df10.pdf](http://docs.wixstatic.com/ugd/6042a8_a4b96416d2804d5da0a8d10ba697df10.pdf)



What's NEW

Players Health

GA Teams

Checking Accounts





([Playmetrics.com](https://playmetrics.com))

Players, Coaches, Team Managers and all Club Staff will be uploaded into the NEW PlayMetrics platform by the office Admin upon a players registration within Sports Connect.

Team Managers will send out Invites to the Players/Parents to join the team once they have registered and are loaded into PlayMetrics. You will NOT have to enter any personal information for the player, as parents will be responsible for updating that information.

ALL Club Correspondence, including club announcements, cancellations, field closures, practice schedules, game schedules, player evals & more, will be sent through PlayMetrics.

Keep in mind PlayMetrics is cosmetic and ALL changes to Rosters for GAMES, must go through the office (Renee).





Instructional links below

Parents/Players:

Video Instruction: <https://vimeo.com/344840829/c50aa38284>

Article Description: <https://playmetrics.zendesk.com/hc/en-us/articles/360024272234>

Team Managers:

Video Instruction - <https://vimeo.com/344838245/7eafef01f4>

Article Description- <https://playmetrics.zendesk.com/hc/en-us/articles/360024992394>



Risk Management

Background Checks, Safe Sport Certification/Review & Concussion Certifications



Background Checks, SafeSport Certification, and Concussion training are Required by every staff member & volunteer in the club. Nebraska State Soccer has recently partnered with Player's Health to streamline this process which will give you one place to take care of everything.

Background checks are valid for 2 yrs, and Safe Sport & Concussion Certifications are valid for 1 yr.



Safe Sport for All Athletes 18 yrs old & up

All players 18yrs old, or who will be turning 18 yrs old during the 23/24 Season (Aug. 1st - July 31st), will be **REQUIRED** to complete the Safe Sport for Athletes. Failure to do so will result in the 'blocking' of their player pass by the Nebraska State Soccer Association which will make them ineligible for all games/events.

If you are a Team Manager of an 05/06 team, then please make sure to remind your families of this requirement so that all players are in compliance for the season.

Players or club admins can request an Adult Athlete RM Account by clicking the link provided here: [Adult Athlete RM Account](#)



Sporting Nebraska FC - STOPIT

SNFC's pledge to eliminate all forms of racism, prejudice, discrimination, sexism and bullying on and off the playing field.



The STOPIT program was established in August 2019 to create recognition and awareness against all forms of discrimination and injustice. As a club, Sporting Nebraska FC will not tolerate any racial or abusive comments or actions. We stand united against racism, prejudice, discrimination, sexism and bullying to all. We support breaking down barriers and being part of the solution. Through soccer we create unity.

SNFC-STOPIT, please report any acts of racism, prejudice, discrimination, sexism and bullying directly to Sporting Nebraska FC Board of Directors or your Director of Coaching.

Sven Jasinski, SNFC Board President, jasinski_sven@yahoo.com
Alex Mason, Girls Director of Coaching, alexm@sportingnebraskafc.com
Karl Ostrand, Boys Director Coaching, kostrand@sportingnebraskafc.com



TEAM ACCOUNTS

Bank of Choice

Email **renew@sportingnebraskafc.com** for a Bank Letter granting permission to open an account as the Team Manager.

- ALL Team Managers will sign an agreement with SNFC on maintaining the account.
- If for some reason you withdrawal from your Team Manager duties, it is your responsibility to get all team documents & team belongings passed to the new manager or bring to the SNFC office.



TEAM FEES

Any player with an 'outstanding' balance on their Team Fees, after repeated attempts to collect the dues by the Team Managers, needs to be reported to the Coach, the DOC & Renee Wanderscheid in a timely matter. (Please do not wait until they are months behind)

High School Age Players U15-U19 need to have ALL Teams Fees PAID prior to the end of the season, and/or prior to the last Team Event (tournaments, ID Camps, etc...). Their season ends in January/February, so they need to be paid prior to the end of the year.

Reschedules, Forfeit and Cancellation NYSL League Fees are the responsibility of the TEAM, so be sure to get those Fees paid before the end of the season or directly thereafter.

All Fees associated with State Cup, Regionals, Nationals, Presidents Cup, etc... are the responsibility of the team and need to be added to the Team Fees. DO NOT close your accounts until you have all fees collected.



PLAYER PASSES

- Headshots **ONLY**
- **MUST** be Laminated and on a ring
- You will be issued 1 set of USYS Player Passes that will be used ALL Season– **DO NOT** throw them away or destroy them.



Yes



No



Birth Certificates

- Be sure that the Players Full Legal Name on the birth certificate matches the players Sports Connect account when preparing for State Events.
- Every player needs a birth certificate uploaded in PlayMetrics, which will then be uploaded into Sports Connect.
- Collect a copy of a birth certificate for each player on your team (**State Cup eligible teams, ECNL, ECNL-RL, NPL, Elite**)



MEDICAL RELEASE FORMS

[http://www.nebraskastatesoccer.org/education/
registrar_help/](http://www.nebraskastatesoccer.org/education/registrar_help/)

(also found under the resources tab in PlayMetrics)

- US Youth (USYS) Medical Release
(required of every player)
- US Club Pass Medical Release
(ECNL, ECNL-RL, NPL Teams)
- Alliance 4 All



US Club Soccer Registration

ECNL, ECNL-RL & NPL Teams

Once the player is selected to a Sporting Nebraska FC team after tryouts, they will need to update their records for both USYS (Affinity registration) and US Club. These are two different organizations that both require registration information.

Option 1:

Register your player(s) through Sports Connect (USYS) and upload:

Photo

Proof of Birth (birth certificate, passport, driver's license, driver's permit)

Option 2:

Provide the following items to the Team Manager

Photo of player

Proof of Birth (birth certificate, passport, driver's license, driver's permit)

US CLUB Medical Release Form, this is different than the USYS. You will need both

*NOTE: for the photo and POB you can bring in a hard copy or a digital image. If you choose digital, the images will have to be High Resolution and will be either emailed or sent as a text to the US Club Rep., Keri Leece Keril@sportingnebraskafc.com or

402-305-1988

**US Club allows you to black out all information on the POB except: Name and Birth Date.



UNIFORMS

Families will order and pay individually & managers will track their team. A Soccer Master link will be sent for managers to send to any ALL players.

Team managers will receive a link from the Office to enter in player names, jersey #'s and email addresses and then send out individual links to each player to order their uniforms.

You can email this link later in the season if a family wishes to purchase additional items or replacement items.



JERSEY NUMBERS

- All Academy and U11 – U19 Teams will be assigned specific numbers by the Coaching Staff

Competitive U11 – U19

Top Team: 1 – 20

2nd Team: 21 - 40

3rd Teams: 41 – 60

Additional: 61-72



TRAINING KITS

Training Kit - U11 & older select teams, as well as U9/U10 Academy teams. To be purchased from Soccer Internationale

Cost for 1 grey dry-fit, 1 black short, and 1 black pair of socks = \$36.

Soccer Internationale
2541 S. 132nd St.
Omaha, NE 68144
402-330-9862

The logo for Soccer Internationale features the word "SOCCER" in large, bold, red capital letters. The letter "O" is replaced by a black and white soccer ball. Below "SOCCER" is the word "internationale" in a smaller, black, lowercase sans-serif font. A thin black horizontal line is positioned below the word "internationale".

SOCCER
internationale



Leagues

The club covers the cost of league play for both Fall and Spring, so there is no need to apply this to team fees. Spring HS players do not have Spring Fees built in, so those who are 8th graders this Spring, will pay an additional fee to train and/or play in league. It is NOT built into their fee.

Your team is responsible for additional league fees if you play in more than one age group per season.

EXAMPLE: Your team plays in NYSL

If NYSL costs \$1000,

and you play in U16 & U17 Age group in Fall, then the team would pay \$1000 to cover the additional league entry.

And that fee will need to be added to your Team Budget.





NEBRASKA YOUTH SOCCER LEAGUE

NYSL- Level 1 & 2 (non-premier)

Registration Deadline: July 20th
Blackout Dates RED Conference Deadline: Aug 15th

Self Scheduling Mtg: July 29th & 30th
Premier I & II - July 15th & 16th
Level 3 - August 19th - 27th

Schedules Released: August 9th
Premier I & II - July 26th
Level 3 - August 30th

Dates of Play:
Premier I & II - August 5th - November 12th
Level 1 & 2 – August 19th – November 12th
Level 3 – September 9th – November 5th



TOURNAMENTS

<https://htgsports.net/tournamentcenter.aspx>

TOURNAMENT SITE - for tournament registration & permissions to Travel Forms, Alliance for All Forms (these can also be found in PlayMetrics under the Resources tab)

Be sure to inform Renee Wanderscheid & Keri Leece of any EARLY events that your team will be participating in ASAP, as US Club passes (GA, ECNL, ECNL-RL & NPL) can take days, even weeks to get processed and approved.



Tournament Rules

Please read up on Tournament registrations and rules. You will need to determine if you can use US Club Passes or USYS player passes according to what the tournament accepts, if you can have Guest Players, if you must 'stay to play' and if you need out of state travel papers.



NEBRASKA



STATE SOCCER

HOME

ABOUT

RESOURCES

PROGRAMS

EVENTS

COACHES

PLAYERS & PARENTS

NYSL

SANCTIONED TOURNAMENTS

NEBRASKA STATE CUP

FALL CHALLENGE CUP- L2

INDOOR STATE CUP

WOMEN IN SPORT SYMPOSIUM

2019 CELEBRATION AWARDS
DINNER

AWARDS OF THE YEAR

THE TOURNAMENT CENTER

US YOUTH WORKSHOP



The Tournament Center can be found on the States website, [https://
www.nebraskastatesoccer.org/default.aspx](https://www.nebraskastatesoccer.org/default.aspx)





Sign In

The Tournament Center



Your one-stop-shop for soccer tournaments. Our website allows anyone to FIND A TOURNAMENT in one of the member states listed below. As a valuable and convenient benefit, members of these states can also complete NOTIFICATION TO TRAVEL/TRAVEL PERMITS and GUEST PLAYER/PLAYER LOAN FORMS. These can be accessed from any page using a quick link navigation bar. Quick, easy access all from one website!

FIND A SANCTIONED TOURNAMENT

FAQ

Sign In

If you were an active user on <http://thetournamentcenter.com> since 3/15/18 you do not need to register. Just use your email address and password that you previously had on <http://thetournamentcenter.com/> and click on the **Sign In** button above.

Register - Are you a Coach/Team Administrator or Tournament Director from a member state?

If you are a member of one of the State Associations whose logo appears on this page, you can register and create a Team Profile that pre-populates all your forms and tracks your account or, as a Tournament Director in the same State Associations, you can apply for sanctioning by completing a paperless Application to Host a Tournament or Games. Both allow you direct access to your State Association.

Select Your State



Sporting NE FC Events



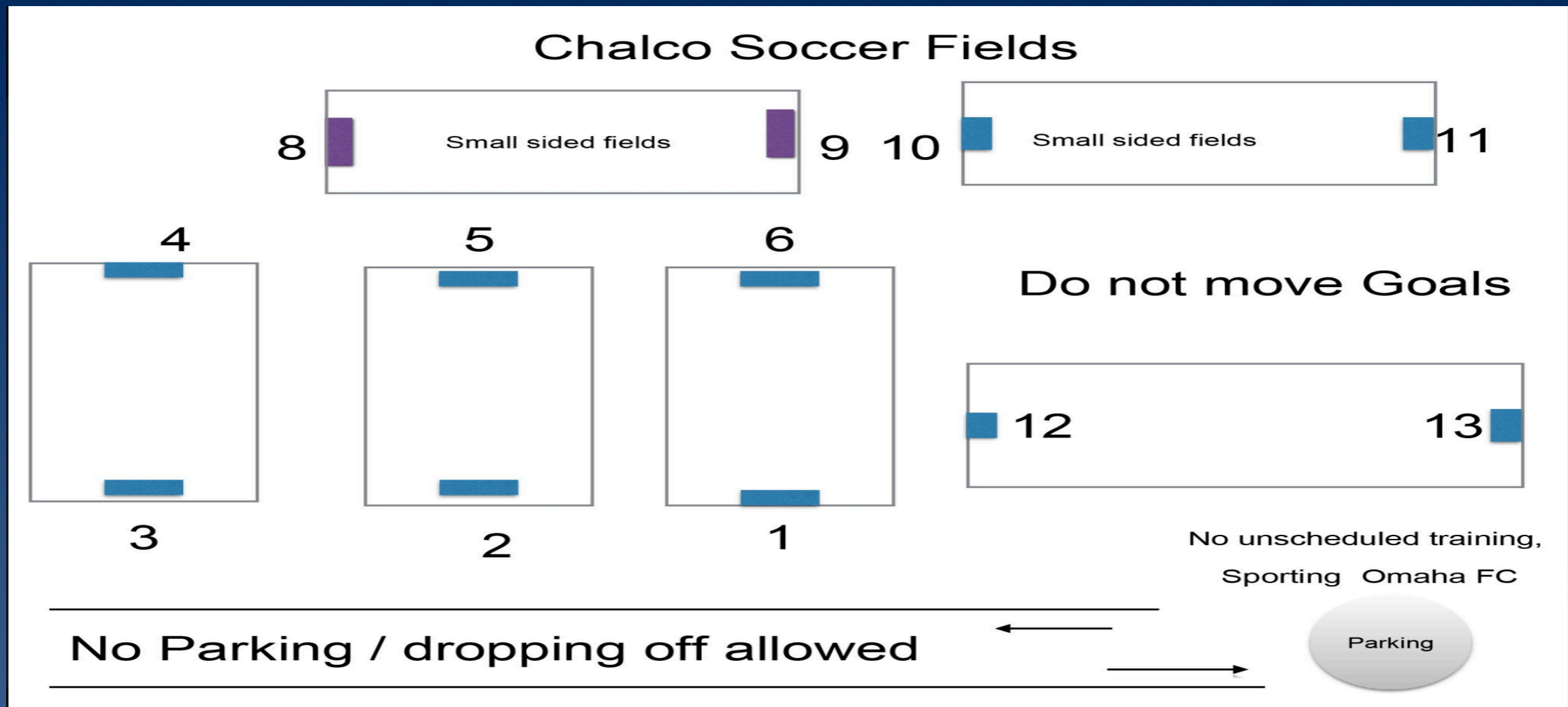
(Before committing to non-club events, keep in mind our set club dates and events below)

- Nebraska Shootout
- Omaha College Search - January - Teams selected by the club DOC
- ***There will be NO Cornhusker Classic Tourney during Labor Day Weekend this year.



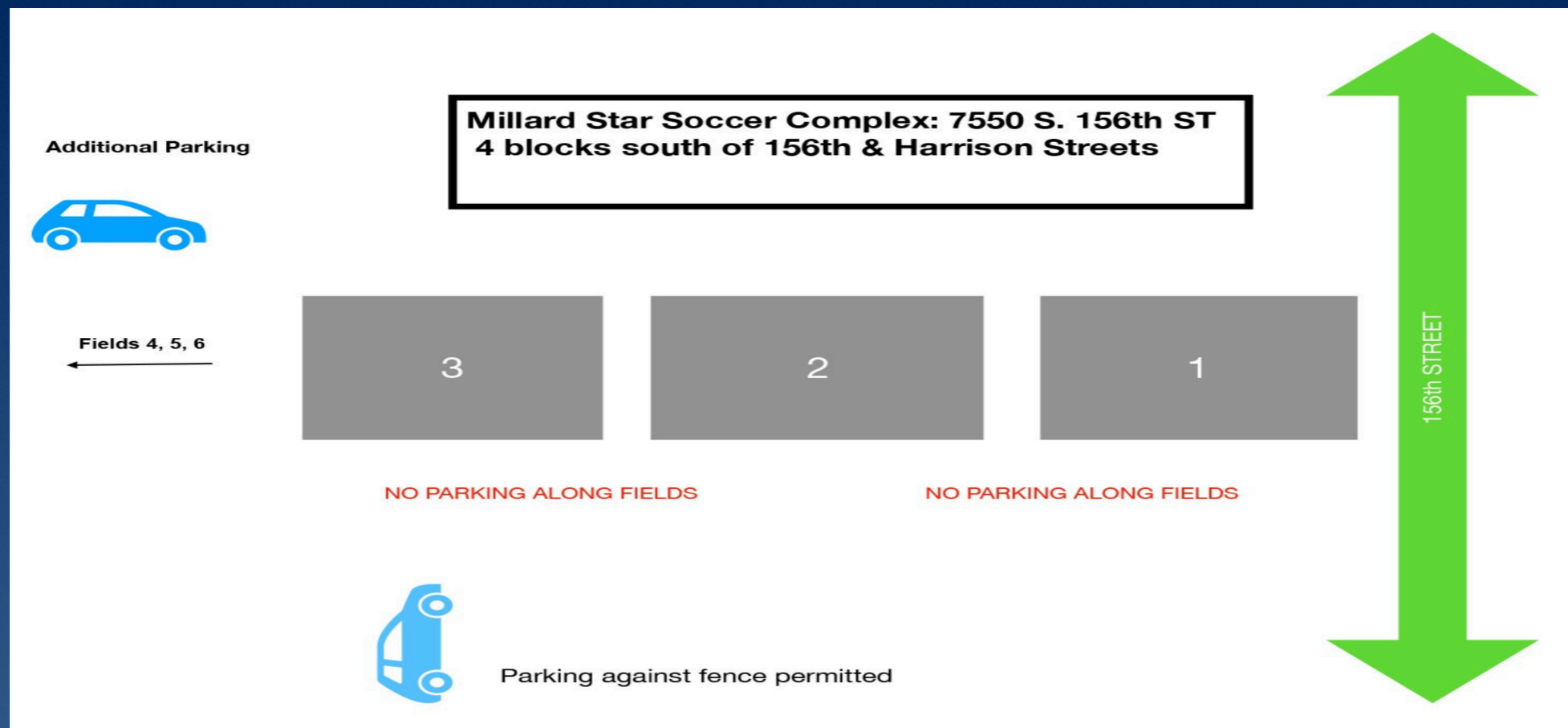
PRACTICE Etiquette

Chalco Fields – Be sure to Park when dropping off and picking up players, and DO NOT drop off or pick up on the street across from the fields.



PRACTICE Etiquette

MSSA Fields – Be sure to enter and exit the complex with caution, while keep speeds SLOW. Parking is permitted along the fence, but NOT along the fields.



TRAVEL POLICY

This Travel Policy has been developed to enable each coach to make a substantial contribution to the success of their team and the Club as a whole. It is designed to establish and communicate equitable standards and ensure consistent and fair treatment of all coaches who travel on team or Club business. This policy will be used for games that are more than 75 miles away from Omaha/Lincoln.

The coach will be solely responsible for determining his/her mode of transportation during long trips. The team will be responsible for reimbursing the coach the lesser of the following;

- Current mileage rate (65.5 cents) times the miles driven in his/her personal vehicle
 - The cost of a mid-size rental car and estimated fuel for the trip
- The least expensive 30 day advance airfare available, including baggage fees, rental car at destination, and estimated fuel for trip
- The Club/Team will pay for all lodging needed to have the coach at each game for the tournament



Mileage Reimbursements & Rental Cars

There is NO reimbursement for transportation within 75 miles (one way, 150 miles round trip) of Omaha including Lincoln, NE.

For sites between 76 and 150 miles (300 round trip), only reimbursable mileage for a personal vehicle will be returned. This includes travel to York, NE or Grand Island, NE, Kearney, NE or South Sioux City, NE or similar sites.

For travel to Des Moines, IA, or similar sites, a coach will only be reimbursed for transportation costs of the average cost of a rental car (mid-size only) over the necessary time for game coverage plus gas (approximately \$40.00).

For travel outside 150 miles, a rental vehicle is the ONLY option.

*Omaha Mileage is from the OSC to the destination game field and back.

**Lincoln Mileage is from the State Capitol to the destination game field and back.



Meal Stipends

A coach will be paid \$50.00 (\$7.00 for breakfast, \$12.00 for lunch, \$26.00 for dinner and \$5.00 for incidentals) per day per-diem for the days he/she is required to be with the team.

For one-day trips within 150 miles of Omaha, the coach is only eligible for meals accrued during the time traveled depending on departure and arrival times (see meal timeframes below). These days will be set ahead of time but may be adjusted to allow for a coach to arrive or leave a day early or after to allow for a more cost-effective travel plan.

If the hotel the coach is staying at provides a complimentary breakfast, \$7.00 will be deducted from that days per diem. Game start times may interfere with the complimentary hotel breakfast times so please plan accordingly.



Sporting Nebraska FC Injury Reporting Policy

U8-U10 Academy & U11-U18 Select

In the unfortunate situation that involves a season-ending injury or illness, Sporting Nebraska FC will consider a fee reimbursement for the family involved. This does not include team fees assessed by the team, which should be handled directly with the Coach and Team Manager. Refunds will ONLY apply to season-ending injuries or illnesses. The following considerations will be reviewed in determining a refund amount:

- The injury must be reported to the team coach AND DoC within 7 days of the initial incident.**



ROSTER LIMITS

U11 - U12 18 PLAYERS

U13 - U18 22 PLAYERS

*Limit includes primary & secondary players combined

Be sure to keep multiple copies of your Team Roster for
tournaments and other events



Guest Players

Guest Players from outside of the club will need director approval, the process will be:

- 1) reach out to your director of coaching
- 2) Last Name, First Name of player & the Club Name
- 3) With directors approval, contact can be made



THANK YOU!

We truly appreciate all you do for the coaches, the teams and the club.

As an added BONUS, each Team Manager will receive a special 'gift' from the club as a token of our appreciation.

